

**GALENA PARK INDEPENDENT SCHOOL DISTRICT  
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, June 11, 2018

Administration Building of Galena Park Independent School District, the address of which is 14705 Woodforest Blvd, Houston, Texas 77015  
6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, June 11, 2018 with the following members present, to-wit: President, Jeff Miller; Vice President, Wanda Heath Johnson; Secretary, Minnie Rivera; Members: Dawn Fisher, Wilfred J. Broussard, Jr., Joe Stephens, Ramon Garza, and Dr. Angi Williams, Superintendent of Schools. Geneva Boyett recorded the minutes.

At 5:15 p.m., President Jeff Miller stated that a quorum was present, and the Board would meet in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee
  - 1. Discuss Board Officers for the 2018-2019 School Year.
  - 2. Consider approval of the employment of contractual personnel as presented.
- B. Section 551.071 Attorney/Client consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law
  - 1. Attorney consultation with the Board to discuss any items on the agenda.
  - 2. Consider approval of proposed settlement of auto claim of Aaron Perez; Texas Association of Public Schools Property and Liability Fund (TAPS) Claim Number 3010394.
  - 3. Consider approval of proposed settlement of auto claim of Jocelyn Rollocks; Texas Association of Public Schools Property and Liability Fund (TAPS) Claim Number 2976366.
- C. Section 551.072 Real Property - Discuss or deliberate purchase, exchange, lease or value of real property
  - 1. Discuss and consider purchasing property located in Houston, Texas 77015

All Board Members were present during the Executive Session with the exception to the discussion of one item. Mr. Broussard was not present during the discussion of item C-1.

At 5:53 p.m., Mr. Miller announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Miller made a motion to elect Wanda Heath Johnson for the office of President for the Galena Park Board of Trustees for the 2018-2019 school year. Joe Stephens seconded the motion and the motion passed with a vote of 7-0-0.

Mr. Miller called for a motion to elect Wilfred J. Broussard, Jr. for the office of Vice President for the Galena Park Board of Trustees for the 2018-2019 school year. A motion was made by Wanda Heath Johnson and seconded by Jeff Miller. The motion passed with a vote of 7-0-0.

Mr. Miller called for a motion to elect Ramon Garza for the office of President for the Galena Park Board of Trustees for the 2018-2019 school year. A motion was made by Minnie Rivera and seconded by Wilfred Broussard. The motion passed with a vote of 7-0-0.

Mr. Miller called for a motion to approve the employment of contractual personnel as presented. A motion was made by Dawn Fisher and seconded by Wanda Heath Johnson. The motion passed with a vote of 7-0-0.

Mr. Miller called for a motion to approve the settlement of auto claim of Aaron Perez; Texas Association of Public Schools Property and Liability Fund (TAPS) Claim Number 3010394. A motion was made by Ramon Garza and seconded by Minnie Rivera. The motion passed with a vote of 7-0-0.

Mr. Miller called for a motion to approve the settlement of auto claim of Jocelyn Rollocks; Texas Association of Public Schools Property and Liability Fund (TAPS) Claim Number 2976366. A motion was made by Wanda Heath Johnson and seconded by Wilfred Broussard. The motion passed with a vote of 7-0-0.

**REGULAR MEETING:** At 6:00 p.m., Mr. Miller called the meeting to order, opened the meeting with a prayer followed by the pledges to the American and Texas flags.

Judge Joe Stephens, Justice of the Peace - Precinct 3, administered the Oath of Office to Adrian Stephens, Position 1 and Wanda Heath Johnson, Position 2.

**RECOGNITION:** Dr. Williams and Judge Stephens recognized the following:

**A. Special:**

1. Galena Park ISD will recognize Gloria Musquiz, a volunteer at Sam Houston Elementary School and Dawn Schaefer-Pipps, a volunteer at North Shore Senior High 9th Grade Center.

**B. Employee:**

1. Galena Park ISD will recognize Norma Burke, a biology teacher at CTE Early College High School, for being awarded the Ernest and Sarah Butler Award for Excellence in Science Teaching by the Texas Medical Association (TMA).
2. Galena Park ISD will recognize the Transportation Department for being named one of the 100 Best Fleets in America.

**C. Student:**

1. Galena Park ISD will recognize the following 7th grade students who received recognition in the Duke Talent Identification Program (TIP). Duke TIP identifies groups of students who have demonstrated advanced aptitudes on a grade-level assessment. These students earned a composite score of 18 or higher, which is above the national average of recent high school graduates:  
Cunningham Middle School  
Diana Delosa, Adrian Tamez, Donte Wofford, Christopher Krueger, Jaeden Gomez, Madelynn Luna, Juan Escalante  
Galena Park Middle School  
Jacqueline Galvan, Bryan Ibarra  
Woodland Acres Middle School  
Alessandra Garcia  
North Shore Middle School  
Vanessa Gonzalez, Tony Nguyen, Ken Cundapi, Emma Melendez, Iliana Vigil, Xitlallik Hernandez, Madison Fuentes, Alvaro Corona, Chris Stanly, Emmanuel Solis, Noah Lilleberg, Madeline Herrera, Joy Goodgine, Zachary Chavanne, Mayra Cardoso, Karen Abad Herrera

The following students earned a score of 22 or higher on at least one area of the ACT, which is approximately equal to the 50th national percentile rank for college-bound seniors taking the same test, and will be invited to participate in the state recognition ceremony:

Emily Ramirez, Diana Delosa, Vanessa Gonzalez, Adrian Tamez, Tony Nguyen, Jaeden Gomez, Ken Cundapi, Christopher Krueger, Madison Fuentes, Donte Wofford and Emma Melendez.

2. Galena Park ISD will recognize the following North Shore Senior High students for placing 1st and 2nd in the State Family, Career and Community Leaders of America (FCCCLA) Parliamentary Procedure team event and advancing to the National Competition:  
Nathan Cruz, Jose Delgado, Keren Euceda, Nestor Rodriguez, Perla Enciso, Leslie Mireles, Juan Pena, Phuopng Nguyen, Courtnee Howze, Janesha Wolridge
3. Galena Park ISD will recognize the following Galena Park High School robotics students for being a division finalist at the South Texas VEX Robotics Championship and advancing to the VEX World Championship in Kentucky: Lee Cavazos, Brandon Silva, Sara Najera, Jorge Alejandro, Karen Reyes, Paola Montoya, Daniel Sanchez, Julio Bizzaro
4. Galena Park ISD will recognize the North Shore Senior High Student Council for being named a 2018 National Gold Council of Excellence Award winner for the second year in a row:  
President - Santiago Cabrera  
Vice President - Cesar Lagos  
Secretary - Noelia Saravia and Tracie Lartigue  
Treasurer - Yaritza Pineda and Abigail Clough  
Parliamentarian - Hector Franco and Maryellie Reyna  
Historian - Deontrell Marshall  
Committee Chairs - Lindsey Arellano; Kelsy Espinal; Kathryn Placc; Aaron Martinez; Rachel Salas; Justo Jamies

**AUDIENCE ITEMS:** There were no audience items.

**BOARD COMMENTS:** Mr. Broussard welcomed Adrian Stephens as a member of the Board of Trustees.

**REPORTS:** Mr. Miller introduced Sonny Fletcher, Director for New Facilities and Planning, who provided a 2016 Bond Program construction update.

## **NEW BUSINESS – ACTION:**

Mr. Miller asked the Board if there was a motion to approve three new positions for the 2018-2019 school year. A motion was made by Wanda Heath Johnson and seconded by Minnie Rivera. The motion passed with a vote of 7-0-0.

Mr. Miller asked the Board if there was a motion to approve the Disclosure Database Memorandum of Understanding (MOU) between the Harris County District Attorney's Office and Galena Park ISD. A motion was made by Wanda Heath Johnson and seconded by Joe Stephens. The motion passed with a vote of 7-0-0.

Mr. Miller asked the Board if there was a motion to approve Wanda Heath Johnson as *delegate* and Minnie Rivera as *alternate* to the 2018 TASB Delegate Assembly to be held in Austin, Texas on September 29, 2018. A motion was made by Wilfred Broussard and seconded by Ramon Garza. The motion passed with a vote of 7-0-0.

Mr. Miller asked the Board if there was a motion to approve and submit the proposed Advocacy Resolutions as presented to the Texas Association of School Boards (TASB) for the 2018-20 Advocacy Agenda. A motion was made by Wanda Heath Johnson and seconded by Minnie Rivera. The motion passed with a vote of 7-0-0.

**CONSENT AGENDAS – ACTION:** So that audience members might better understand the Consent Agenda process, Mr. Miller stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Miller asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes of the Workshop and Regular Meeting held on May 14, 2018.
2. Consider approving an amendment to Galena Park ISD's District of Innovation Local Innovation Plan.
3. Consider allowing the District to apply for the 2017-18 Hurricane Relief Grant.

A motion was made by Wanda Johnson and seconded by Dawn Fisher to approve the General Consent Agenda as presented. The motion with a vote of 7-0-0.

Mr. Miller asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider approval of the award of CSP 18-206 for Cloverleaf Elementary School – Kitchen Equipment (Project 102.1-2017) to Oswalt Restaurant Supply Inc., and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District for an estimated amount of \$689,900.
2. Consider approval of a Blanket Easement to CenterPoint Energy Houston Electric, LLC, on the Cloverleaf Elementary site, and authorize the Superintendent or designee to execute the Terms and Conditions Agreement and the Board President to execute the final located easement.
3. Consider approval of the award of RFP 18-207 for North Shore Senior High School Welding Equipment (Project 004.1-2017) to Channel Machine Works, Inc., Mesa Mechanical, Inc, and Industrial Air Tool, for an estimated amount of \$375,000.

A motion was made by Dawn Fisher and seconded by Ramon Garza to approve the Construction Consent Agenda as presented. The motion passed unanimously.

Mr. Miller asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval of the 2018-2019 Early Head Start Federal Grant Refunding Budget Application submission, which includes a 2.6% COLA, Board Approval Letter and United States Department of Health and Human Services Certification and Assurance.
2. Consider approval of the contract Texana Children's Center for Autism to provide educational day school services for the 2018-2019 school year at an estimated cost of \$85,000.
3. Consider approval of the service agreements with Avondale House to provide day school, speech therapy and behavior support services for the period of September 1, 2018 to August 31, 2019 at an estimated cost of \$340,000.
4. Consider approval of the Staffing Agreement between the District and Epic Health Services to provide Professional Services from July 1, 2018 to June 30, 2019 at an estimated amount of \$243,000.

5. Consider approval of the interlocal contract between the District and Harris County Department of Education – Academic and Behavior School – East (HCDE-ABS East) for 2018-2019 services in the amount of \$60,900. (\$20,300. per student). In addition, these students could be eligible for Extended School Year (ESY) services if their Admission, Review and Dismissal (ARD) committee determines it appropriate due to noted regression of skills over long breaks. Therefore, the contract could increase by an additional \$15,600. (\$5,200. per student) if the ARD committee determines these services are needed.
6. Consider approval to renew the agreement with Tri-County East Regional Day School Program for the Deaf via an interlocal agreement with Goose Creek Consolidated Independent School District for a period of one year beginning August 2018 through July 2019 at an estimated expenditure of \$400,000. The annual expenditure may increase based on utilization of contracted services.
7. Consider approval of the contract between the District and Visual Communication Services (VCS) for the 2018-2019 school year for sign language interpreting services via Harris County Department of Education (HCDE) contract # 17/041KJ (General Consultant Services) for approximately \$100,000.
8. Consider approval of the Software Service Agreement with SuccessEd, LLC to provide a management system for special education students, data integration, and document the need for Section 504 plan including tracking and reporting beginning July 1, 2018 through June 30, 2021 via Harris County Department of Education (HCDE) contract # 17/041KJ (General Consultants Services) for an estimated amount of \$400,000. that will vary based on student enrollment.
9. Consider approval to renew the Annual Software Support and Maintenance Agreement for the period of September 1, 2018 through August 31, 2019, from Prologic via the Cooperative Region 19 Contract #14-6994 in the amount of \$220,375.
10. Consider approval to purchase products and services from PCS Revenue Control Systems, Inc., via Choice Partners contract# 17/035TJ-05 at an estimated amount \$150,000.
11. Consider approval of the proposed Budget Amendments for the month of May 2018.
12. Consider approval of the award of RFP-MA 18-008 Fundraising Items, beginning June 12, 2018 through May 31, 2019 for the initial contract term of one (1) year, with the option to renew for two (2) additional one-year terms for an estimated annual expenditure of \$400,000 with:  
1st Photo Texas, LLC, Deanan Gourmet Popcorn, Menchie's  
Adrenaline Fundraising, EZ Fund Old Fashion Candy Co., Inc.,  
AIM Fundraising Services, Fan Cloth, School Tee Factory,  
AMC Promotional Products, Fort Worth Running Company, Seitz Fundraising,  
Believe Kids Fundraising, Freedom Fundraising, Signature Fundraising, Inc.,  
Big Kahuna Fundraising, Gandy Ink, Stanton Meats,  
Cash Cow Fundraising, LLC, Graphics Unlimited, Inc., Strawbridge Studios, Inc.,  
Cherrydale Farms, Herff Jones, World's Finest Chocolate, Inc.,  
Coastal Fundraising Concepts, J.A. Davis Advertising, Yankee Candle,  
Custom Sportswear, Inc., LB Marketing
13. Consider approval of the Compensation Plan for the 2018-2019 school year.
14. Consider approval of the LED Lighting Upgrades at North Shore Senior High (Project 004.1-LC-2018) and Athletic Complex (Project 814.1-LC-2018) Parking Lots by XtraLight Manufacturing, Ltd., via BuyBoard Contract #527-17, for an estimated amount of \$64,480.
15. Consider approval of the purchase of four support vehicles from Caldwell Country Chevrolet, via Buyboard Contract #521-16, for an estimated total of \$108,628.

A motion was made by Wanda Heath Johnson and seconded by Wilfred Broussard to approve the Financial Consent Agenda as presented. The motion passed unanimously.

**INFORMATION:** The following documents were presented for information:

**A. Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer, presented:**

1. Certification of Tax Collection Rate
2. Comparative Tax Collection Report for the period of September 1 through April 30 for fiscal years 2016-2017 and 2017-2018
3. Donation Report for May 2018

**B. Kenneth Wallace, Deputy Superintendent for Educational Support and School Administration, presented:**

1. Early Head Start 2017-2018 Self-Assessment and Action Plan
2. Early Head Start Policy Council Meeting Minutes
3. Early Head Start Update and Fund 205 Expenditure Report Summary


**C. John Moore, Assistant Superintendent for Operations, presented:**

1. 2016 Bond Program Financial Report as of March 31, 2018
2. Quarterly Investment Report for the period of December 1, 2017 through February 28, 2018

There being no other business before the Board at this time, the meeting was adjourned at 6:38 p.m.

  
Wanda Heath Johnson, President

ATTEST:

  
Ramon Garza, Secretary